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**NARSIMHA REDDY ENGINEERING COLLEGE**

**UGC AUTONOMOUS INSTITUTION**

Maisammaguda (V), Kompally - 500100, Secunderabad, Telangana State, India

UGC - Autonomous Institute

Accredited by NBA & NAAC with 'A' Grade

Approved by AICTE

Permanently affiliated to JNTUH

# **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **Minutes of Meeting AY 2022-2023**

### **First Quarter Meeting**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**NRCM/IQAC/AY 2022-23/1**

**Date : 03.06.2022**

**To**

The Chairman, IQAC

Narsimha Reddy Engineering College,  
Secunderabad.

**Respected Sir,**

**Sub :** Permission to conduct IQAC Meeting, AY 2022-23, First Meeting in NRCM-reg

With reference to this subject cited above, IQAC Meeting is planned to be conducted on 17- 06- 2022(Friday) at 10:00 AM to discuss on the following agenda points. Hence it is requested to accord permission for the same to discuss the following

**Agenda:**

1. Approval of previous minutes of Meeting held on 25- 01-2022 and action taken.
2. To present the summary and report of briefing meeting with the III year II Semester students regarding their Internship/Mini Project
3. Finalise the list of elective courses and NPTEL/MOOC courses
4. Admission Process and Campus Tour Guidance for Parents and Students
5. Planning Orientation Programmes for First Year and Lateral Entry II Year Students
6. Academic Action Plan 2022-2023 and proposed Budget submission
7. Any other matter with the permission of the Chair

Thanking you,

Yours faithfully,



**IQAC Coordinator**



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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

NRCM/IQAC/AY 2022-23/2

Date : 10-6-2022

#### Circular

All members of the IQAC are hereby notified to attend the IQAC Meeting scheduled for 17- 06- 2022(Friday), at 10:00 AM in the Board Room, Mahatama Gandhi Block.

#### **Agenda:**

1. Approval of previous minutes of Meeting held on 25- 01-2022 and action taken.
2. To present the summary and report of briefing meeting with the III year II Semester students regarding their Internship/Mini Project
3. Finalise the list of elective courses and NPTEL/MOOC courses
4. Admission Process and Campus Tour Guidance for Parents and Students
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6. Academic Action Plan 2022-2023 and proposed Budget submission
7. Any other matter with the permission of the Chair



**IQAC Coordinator**



**Principal**

**PRINCIPAL**

NARSIMHA REDDY ENGINEERING COLLEGE  
Survey No: 518, Maisammaguda (V), Gulapally (M),  
Medchal (M), Medchal Dist, Hyderabad-500100

#### **Copy to:**

1. The Chairman- For kind information
2. Heads of all Departments
3. Members Concerned
4. Librarian
5. Administrative Officer
6. Accounts officer
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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

#### Minutes of IQAC Meeting, AY 2023-2024 held on 17<sup>th</sup>, June 2022

NRCM/IQAC/AY 2022-23/3

Minutes of the meeting of the "Internal Quality Assurance Cell (IQAC)" of Narsimha Reddy Engineering College, Secunderabad, held on 17- 06-2022(Friday) at 10:00 AM in the Board Room, Mahatma Gandhi Block.

S.No.	Name of the Person	Position	Designation
1.	Dr.R.Lokanadham	Chairperson: Head of the Institution	Principal
2.	Dr U. Mohan Srinivas	Teachers to represent all levels (3 to 8)	Professor & Head of CSE
3.	Dr.Honey Durga Tiwari		Professor & Head of ECE
4.	Dr.T.L.Ramadasu		Professor & Head of CIVIL
5.	Dr. Gattagalla Seshadri		Professor & Head of EEE
6.	Dr.M.Ashok Kumar		Professor & Head Mech.
7.	Dr.Shailendra Yadav		Head MBA
8.	Prof.N. Sai Kiranmai		Assistant Professor & Head of FME
9.	Dr.P.Venkat Rao		Professor & Dean-Academic
10.	Sri J.Trishul Reddy	One member from Management	Secretary, NRCM
11.	Mr.P.Ramesh	Office Superintendent	Administrative Officer
12.	Mr.M.Srinivas Reddy	Local Society/Trust	Ex. Sarpanch, Maisammaguda
13.	Mr.G Naga Samrudh	Student	III ECE
14.	Ms.S Akshara Reddy	Student	III CSE
15.	Erumalla Kartheek	Alumni	CEO,KATE Technologies, Hyderabad
16.	Mr. K. KamshiKrishna	Employer	HR Manager, Danush Engg. Services India Pvt. Ltd.Hyd.
17.	Mr.T.K.Kothandaraman	Industrialists	MD, Orbit Equipment Pvt.Ltd. Hyd.
18.	Mr.VRamun Naik D/o Ms.V.Nikitha (IV CIVIL)	Stakeholders(Parent)	Business
19.	Dr.K.Eswaramoorthy	IQAC Coordinator	Professor & EEE

PRINCIPAL

Copy to	a) All HODs	CSE	CSE-Emerging	ECE	EEE	CE	ME	MBA	FME
:									
	b) Concern Persons	<i>uf</i>		<i>X</i>	<i>uf</i>	<i>uf</i>	<i>uf</i>	<i>uf</i>	<i>uf</i>

Dr.R.Lokanadham, Chairperson-IQAC and Principal, welcomed all the external and internal members of IQAC meeting.

Dr.R.Lokanadham, strategic plan and initiation taken to achieve them for the AY 2022-2023. He also presented the steps taken for Outcome Based Education, Research & Development, Industry Institute Interaction. He requested Dr.K. Eswaramoorthy, IQAC Coordinator to conduct the meeting.

Dr.K.Eswaramoorthy,Coordiantor-IQAC, welcomed all the external and internal members and highlighted the institute latest achievements. He has presented the opening remarks and shared the remedial measures for the suggestions made by the members in the IQAC meeting held on 23-06-2022.


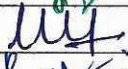
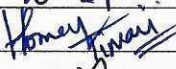
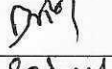
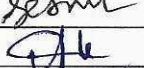
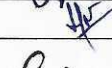


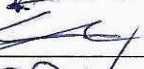

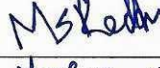

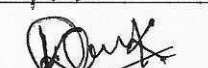
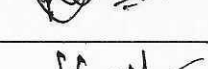
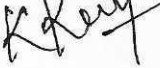

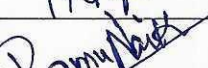

<b>Item No:1</b>	<b>Approval of previous minutes of Meeting held on 25- 01-2022 and action taken.</b>		
	<b>S.No</b>	<b>Agenda/Minutes of previous meeting</b>	<b>Action Taken</b>
	1	<b>Placement Statistics and Training Programme</b>	The Placement status of 2022-2023 passed out batch as on 2023 was presented. The placement director also presented the list of company expecting for the campus drive.
	2	<b>Research Proposal</b>	Dr.Shoban Mude, Professor, Dept of ECE, and Dr.Lekshmi Sree B, Dean, R&D presented the proposal for DST-PVDGS scheme and members are suggested to collaborate with other relevant department faculties and fine tune the proposal.
	3	<b>Students Exit Survey for the batch 2019-2023</b>	The Exit Survey Report for passing out batch 2019-2023 & comparison with Exit Survey Index (ESI) of 2022 batch was shared.
	4	<b>Overview and Plan of NEP-2020</b>	The Initiative taken to create awareness about challenges and innovations needed for effective implementation of NEP-2020 were discussed.
	5	<b>Major Project Quality Improvment</b>	The initiative taken for quality improvement of the Skill Based Major Project by awarding 5 best projects in each category was presented and issued the appreciation certificates departmentwise.
	6	<b>Student Activity Clubs activity conducted</b>	The review the activity status of clubs was conducted anf Faculty coordinator presented the upcoming semester activities.
	7	<b>Action Taken Report of teaching-learning process</b>	Report on the actions taken in response to the feedback received, including any modifications made to teaching approaches, faculty development initiatives, or student support interventions. Evaluated the impact of the implemented actions on enhancing the teaching-learning process and addressing the concerns raised by students in the feedback. Discuss any observed improvements or challenges encountered during the implementation phase.
<b>Resolution</b>	The committee approved all the necessary action taken and approved the minute of meeting held on 25- 01-2022.		
<b>Item No:2</b>	<b>To present the summary and report of briefing meeting with the III year II Semester students regarding their Internship/Mini Project</b>		
	The Dean of Academic Affairs, initiated the discussion by providing an overview of the		

	completed internship list for the III year II Semester students departmentwise. He presented the finalized list, detailing the names of students, respective internship organizations, and duration of internships. Suggestions for improvement in internship coordination and monitoring were discussed and noted for future implementation.
<b>Resolution</b>	The finalized internship list was approved unanimously by all attendees.
<b>Item No:3</b>	<b>Finalise the list of elective courses and NPTEL/MOOC courses</b>
	Department heads and course coordinators presented detailed information on the elective courses within their respective disciplines. Each elective course was discussed in terms of its relevance, alignment with academic objectives, and student interest. Feedback from previous semesters, including student evaluations and faculty input, was taken into consideration during the review process.
<b>Item No:4</b>	<b>Admission Process and Campus Tour Guidance for Parents and Students</b>
	<p>The following points were discussed regarding the agenda</p> <ul style="list-style-type: none"> <li>• Reviewed admission process, highlighting key requirements and deadlines.</li> <li>• Discussed protocols for guiding parents and students during campus visits.</li> <li>• Assigned roles to admission staff and student guides for effective guidance.</li> <li>• Agreed upon itinerary for campus tour, including key facilities and departments.</li> <li>• Emphasized the importance of providing comprehensive information and addressing queries.</li> </ul>
<b>Item No:5</b>	<b>Planning Orientation Programmes for First Year and Lateral Entry II Year Students</b>
	Academic Affairs department representatives outlined the proposed orientation programmes, elucidating the objectives, schedule, and planned activities. members provided feedback and suggestions for refining the orientation programmes. It was proposed to appoint faculty mentors or peer advisors to provide guidance and support to new students throughout the orientation period. Resources required for successful orientation, such as venue arrangements, multimedia equipment, and informational materials, were reviewed and allocated.
<b>Item No:6</b>	<b>Academic Action Plan 2022-2023 and proposed Budget submission</b>
	The principal issued a directive to all department heads, requesting the submission of comprehensive activity planners by July 18, 2022. These planners are expected to detail both departmental activities and specific programs, providing a clear outline of the intended events and initiatives. Alongside the activity descriptions, departments are required to include corresponding budgets, ensuring transparency and effective financial planning.

Dr.R.Lokanadham., Principal and Chairperson thanked all the External and Internal Committee members for their valuable suggestions.

The Agenda having been discussed, the Members expressed satisfaction and approved the plans and ongoing activities. The meeting is concluded with vote of thanks by Dr.K.Eswaramoorthy, IQAC Coordinator.

**The following members were present in the meeting**

S.No.	Name of the Person	Position	Designation	Signature
1.	Dr.R.Lokanadham	Chairperson: Head of the Institution	Principal	
2.	Dr U. Mohan Srinivas	Teachers to represent all levels (3 to 8) Chairperson: Head of the Institution	Professor & Head of CSE	
3.	Dr.Honey Durga Tiwari		Professor & Head of ECE	
4.	Dr.T.L.Ramadasu		Professor & Head of CIVIL	
5.	Dr. Gattagalla Seshadri		Professor & Head of EEE	
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7.	Dr.Shailendra Yadav		Head MBA	
8.	Prof.N. Sai Kiranmai		Assistant Professor & Head of FME	
9.	Dr.P.Venkat Rao		Professor & Dean-Academic	
10.	Sri J.Trishul Reddy	One member from Management	Secretary, NRCM	
11.	Mr.P.Ramesh	Office Superintendent	Administrative Officer	
12.	Mr.M.Srinivas Reddy	Local Society/Trust	Ex. Sarpanch, Maisammaguda	
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14.	Ms.S Akshara Reddy	Student	III CSE	
15.	Erumalla Kartheek	Alumni	CEO,KATE Technologies, Hyderabad	
16.	Mr. K. KamshiKrishna	Employer	HR Manager, Danush Engg. Services India Pvt. Ltd.Hyd.	
17.	Mr.T.K.Kothandaraman	Industrialists	MD, Orbit Equipment Pvt.Ltd. Hyd.	
18.	Mr.VRamu Naik D/o Ms.V.Nikitha (IV CIVIL)	Stakeholders(Parent)	Business	
19.	Dr.K.Eswaramoorthy	IQAC Coordinator	Professor & Dean of Accreditations, EEE	